

**BY-LAWS OF THE
CONNECTICUT ENERGY ADVISORY BOARD**

(A state Energy Advisory Board created pursuant to CT PA 03-140)



Date Adopted: June 8, 2004

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1. NAME AND MAILING ADDRESS

- 1.1 **Name:** The name of this Board is the CONNECTICUT ENERGY ADVISORY BOARD (hereinafter the “CEAB” or the “Board”).
- 1.2 **Mailing Address:** The mailing address of the Board shall be: the Office of Policy and Management located at 450 Capitol Avenue, ATTN: CEAB, Hartford, Connecticut 06106, or at such other locations(s) as established by the Board members from time to time.

2. BOARD MEMBERS

- 2.1. **Number and Terms:** Membership of CEAB as designated in PA 03-140 is set at nine and shall consist of the following:

There is established a Connecticut Energy Advisory Board consisting of the Commissioner of Environmental Protection, the chairperson of the Public Utilities Control Authority, the Commissioner of Transportation, the Consumer Counsel, the Commissioner of Agriculture, and the Secretary of the Office of Policy and Management, or their respective designees. The Governor shall appoint one member, the president pro tempore of the Senate shall appoint one member, and the speaker of the House of Representatives shall appoint one member, all of whom shall serve in accordance with section 4-1a. No appointee may be employed by, or a consultant of, a public service company, as defined in section 16-1, or an electric supplier, as defined in section 16-1 or an affiliate or subsidiary of such company or supplier.

Said members shall serve in accordance with the Conn. Gen. Statute 4-1a which states:

Sec. 41a. Appointed officers, unspecified terms. Unless otherwise provided by law, any appointed official of the state, including any person appointed to a board, commission, council, authority, task force, committee or other body, shall serve at the pleasure of the person or body authorized to make the appointment but no longer than the term of office of such appointing authority or until such official’s successor is appointed and qualified, whichever is longer.

- 2.2. **Election of a Chair and Vice Chair:** The Board shall elect a Chair and Vice Chair from among its members. The initial chair shall serve from the time of his election through 12/31/03. Thereafter, the Board will elect a chair to serve for ensuing one year terms beginning and ending with the calendar year or longer if a majority of the Board deems it necessary and advisable. The Board may, in its discretion create from time to time such other positions it deems necessary and advisable for the carrying out of its responsibilities.
- 2.3. **Quorum:** A quorum of the board shall consist of two-thirds of the members currently serving on the board.
- 2.4. **Meetings:** Regular and special meetings of the Board, or any committee thereof, shall be held at such time and place as may be set forth in the notice thereof, provided that at least seven (7) days advance notice (in writing or otherwise) of every meeting shall be given to Board members. Any action required or permitted to be taken at any meeting of the Board, or of any committee thereof, may be taken without a meeting, if all members of the Board or the committee, as the case may be, consent thereto in writing, and such written consent is filed with the minutes of the proceedings of the Board or committee. Upon the consent of a majority of the Board members, meetings may be held by means of conference telephone or similar communications equipment enabling all Board members participating in the meeting to identify and listen to one another.

- 2.5. **Committees:** The Board may designate standing committees and from time to time designate one or more additional standing or temporary committees by a resolution(s) passed by a majority of the Board. All committee(s) shall have a Chair approved by a majority vote of the Board. Committee Chairs shall serve at the pleasure of the Board and shall have such powers and duties as the Board shall deem desirable. A majority of the members of any committee shall constitute a quorum and the affirmative vote of a majority of such quorum shall be sufficient to conduct any business or pass any measure. The terms of all committee Chairs shall end on the last day of December in each year, or as determined by the Board. All Committees shall provide a report on their activities at least quarterly and more frequently if the Board deems it advisable.

3. **GENERAL PROVISIONS**

- 3.1. **Administration:** The CEAB shall be within the Office of Policy and Management for administrative purposes only.
- 3.2. **Funding:** The CEAB shall annually submit to the Department of Public Utility Control a proposal on the level of funding required for discharge of its duties for approval.
- 3.3. **Amendment:** These By-laws may be amended or repealed at any meeting of the Board by a two-thirds majority vote of the Board Members present; provided, however, that written notice of the proposed change shall be specified in the notice of the meeting to each Board Member.