

**Draft Scope of Services: CEAB procurement plan pursuant to PA 07-242, Section 51**  
*For discussion purposes only*

Public Act 07-242, Section 51, requires that the electric distribution companies, in consultation with the Connecticut Energy Advisory Board (CEAB) shall review the state's energy and capacity resource assessment and develop a conduct a study and develop a comprehensive plan for the procurement of energy resources. The comprehensive plan ("procurement plan") shall include, but not be limited to, conventional and renewable generating facilities, energy efficiency, load management, demand response, combined heat and power facilities, distributed generation and other emerging energy technologies to meet the projected requirements of customers in a manner that minimizes the cost of such resources to customers over time and maximizes consumer benefits consistent with the state's environmental goals and standards. The Public Act further requires that resource needs "shall first be met though all available energy efficiency and demand reduction resources that are cost-effective, reliable and feasible."

The board shall review and approve or review, modify and approve the proposed procurement plan.

**Qualifications:**

At a minimum, the Contractor shall demonstrate it has knowledge of and competency in the following areas:

1. New England bulk electric system governance and processes including ISO planning processes, markets and system operation; and
2. FERC/ISO Tariff; and
3. Production cost modeling and life cycle cost assessment for supply-side and demand-side resources, including renewable technologies; and
4. Energy efficiency program implementation and assessment.

**Tasks and Deliverables:**

The contractor shall be expected to perform the following specific tasks:

1. Contractor shall review and analyze the utility-filed procurement plan and provide a preliminary assessment report to the Board on the filed plan regarding how the filed plan meets/fails to meet the standards set out in the Public Act by January 22, 2008.
2. Contractor shall assist the Board in holding a public hearing on the utility-filed procurement plan on or around February 15, 2008.
3. Contractor shall conduct a detailed review and analysis of the plan and submit a detailed report with recommendations as to changes in the plan by February 26, 2008. In carrying out this review, the contractor shall consider related reports and data from regional and state entities including ISO-NE, DPUC, ECMB, DEP and OPM and shall request any additional information required from the utility companies.

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4. Contractor shall review, analyze and report to the Board on stakeholder comments on the plan by February 26, 2008.
5. Contractor shall provide a draft revision of the plan to the Board on or before March 26, 2008.
6. Contractor shall by April 15, 2008 prepare presentation and summary materials highlighting both the process undertaken to prepare the final plan and key elements/overview of the final plan, such as PowerPoint presentations and summary “handout” sheets.
7. Contractor shall by April 15, 2008 provide a “process report” to the Board, recommending ways the procurement plan development process can be improved in 2009 to conform to a shorter (60-day) timeframe.

Rough Timeline:

RFP released - September, 2007  
Contractor selection – October/November, 2007  
Utility Plan due – January 1, 2008  
Preliminary analysis to the Board – January 22, 2008  
Public Comment Period on utility plans – January 15, 2008 – February 15, 2008  
Public Hearing – Mid-February, 2008  
Detailed consultant report – February 26, 2008  
Draft plan and report to Board – March 26, 2008  
Completed revised plan, presentation and handout materials – April 15, 2008  
File plan with DPUC – April 30, 2008  
Process Report due to the Board – June 1, 2008